

May 8, 2014

Welcome to the Compliance Corner ...

A new segment that provides an opportunity to train our workforce in compliance. LACDMH's workforce is made up of employees, volunteers, interns, trainees and others whose conduct in the performance of their work is under LACDMH's direct control, whether or not they are paid by the County. It is essential that you participate!

How do you participate? Read the articles for the next ten weeks, and send the answer to the weekly puzzle or question via fax or e-mail. Your answers and your involvement give you credit for compliance training. If you participate in 80% or more of the activities, you'll be eligible for a prize drawing at the end of the ten trainings.

Randy Faveau is coordinating the Compliance Corner effort. If you have any questions regarding the training or training materials, contact him at 213-739-2383.

Good luck!

Judith Weigand
LACDMH Compliance Officer



COMPLIANCE CORNER

VOL. 5

Reporting Noncompliance

If you encounter an issue with noncompliance, you owe it to LACDMH to do the right thing. Start by taking the following steps:

- A. *Report the problem* to your supervisor. In the majority of cases, supervisors are attentive and will follow up appropriately.
- B. *Be persistent*. If the problem is more serious, your supervisor ignores it, or you are unable to report it to your supervisor, go to the LACDMH Compliance Officer. The Compliance Officer will decide whether the issue warrants an inquiry. The contact information for the Compliance Officer is:

Judith Weigand, LACDMH Compliance Officer

Phone: 213-739-2390

E-mail: jweigand@dmh.lacounty.gov

- C. *Consider an anonymous tip*. In some cases, you may want to report a situation without revealing your identity. If you feel you are putting your job at risk or if the problem involves your friend or boss, you can contact the Auditor-Controller's Office of County Investigations.

E-mail: Hotline@auditor.lacounty.gov

Hotline Number: 800-544-6861

Mail: Office of County Investigations

500 W. Temple St., Room 515

Los Angeles, CA 90012

- D. *Retaliation* for reporting fraud, waste or misuse of county resources is *prohibited*.

True or False:

If you discover noncompliance in the workplace, you should report it to your supervisor.

For training credit, answer the question and send an e-mail to: compliance@dmh.lacounty.gov. For those employees who do not have e-mail, answers may be faxed to: 213-252-0233. Include in your e-mail or fax, the answer to the question, your name, where you work (program and address) and phone number.



Next Update: Value System